



OCCOLD PARISH COUNCIL

Chairman: Stephen Hubner

Clerk: Tina Newby

Date: 3rd May 2026

✉ parishclerk@occold-pc.gov.uk

☎ 0772 678 0601

Occold-pc.gov.uk

Annual Meeting of the Parish Council

Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend a meeting of the Parish Council on **Monday 11th May 2026 at 8.00pm in The Village Hall, Occold, Eye IP23 7PL** to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

This meeting will be recorded and anyone speaking at the meeting will have deemed to have given consent to being recorded.

AGENDA

- 1 Election of Chair:** To elect the Chair of the Council and receive the Chair's declaration of acceptance to office.
- 2 Election of Vice Chair:** To elect the Vice Chair of the Council and receive the Vice Chair's declaration of acceptance to office.
- 3 Apologies for absence:**
 - a** Councillors to receive any apologies for absence.
 - b** Councillors to vote on acceptance to apologies for absence.
- 4 Declarations of Interest and Dispensation considerations:**
 - a** To receive any Councillors' Interests in subsequent agenda items.
 - b** To receive and consider any requests for dispensations.
- 5 Minutes of previous meetings:** Councillors to approve the minutes of the Parish Council meetings held on Monday 13th April 2026 as a true record of the decisions made.
- 6 Public Forum:**
 - a** To receive a report from the County Councillor.
 - b** To receive a report from the District Councillor.
 - c** To receive comments or questions on matters of interest from members of the public.
- 7 Planning:** Councillors to consider and note the following items relating to the Local Planning Authority (MSDC) relating to Occold: -
 - a Applications:** None
 - b Determinations:** None
- 8 Finance** (all supporting papers appended):

- a Councillors to approve the finance report for the period ended 30 April 2026 including:
 - i Bank reconciliations,
 - ii Budget to actual payments and receipts,
 - iii Reserves.
- b Councillors to note receipts since the last meeting.
- c Councillors to approve payments as per schedule.

9 NSIPS:

- a **Essex and Suffolk Water:** Update
- b **EcoPower Suffolk:** Update

10 Annual Return 2025-2026: To review and approve:

- a. Certificate of Exemption
- b. Annual Internal Audit Report – note
- c. Annual Governance Statement
- d. Accounting Statements
- e. Notice of exercise of public rights – default dates 3/6/26-14/7/26
- f. Discuss the Detailed internal audit and agree an action plan
- g. To appoint an Internal Auditor for 2026-2027

11 To receive updates and reports from officers and take appropriate action:

- a **Neighbourhood Plan:** Councillors to receive an update on the position.
- b **Road Safety:** Councillors to receive an update on the School Safety project.
- c **Flooding:** Councillors to receive an update from the working party.
- d **Defibrillator:** Update on availability and condition.
- e **Speed through village:** Update on the speeding issue through the village.

12 Correspondence: Councillors to note correspondence circulated prior to the meeting and agree appropriate action. None

13 Any other matters for information to be noted, or for inclusion on a future agenda:

14 Next scheduled meeting: Councillors to note the next meeting is scheduled for Monday 1 June 2026 at 20:00.

15 Chairman to close the meeting.

Tina Newby

Clerk and RFO to Occold Parish Council
3rd May 2026

Future Dates 2026

11th May

1st June

6th July

No meeting in August

7th September
5th October
2nd November
7th December