OCCOLD PARISH COUNCIL

Chairman: Stephen Hubner
Clerk: Tina Newby ✉ parishclerk@occold-pc.gov.uk
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Minutes of Parish Council meeting held on Monday 5th October 2026
In The Village Hall, Occold

Attendees: Cllr Hubner (SH) Cllr Chittock (KC), Cllr Duggett (AD), Cllr A Hall (Aha), Cllr St Pier (RSP), and Cllr Weller (TW).

Also in Attendance: Tina Newby (Clerk), District Cllr Elkin, County Cllr Mittuch.

1 **Apologies for absence**:
   - **a** Apologies were received from Cllrs Erhorn and Howarth.
   - **b** Councillors to vote on acceptance to apologies for absence. These were approved.

2 **Declarations of Interest and Dispensation considerations:**
   - **a** To receive any Councillors' Interests in subsequent agenda items. None
   - **b** To receive and consider any requests for dispensations. None

3 **Minutes of previous meetings:** Councillors to approve the minutes of the Parish Council meetings held on 7th September 2026. These were approved.

4 **Review and update of previous actions.**

2026-04-13 8	Clerk and AD to discuss the website	Ongoing almost complete. AD is chatting to Di about the booking process for the hall.
2026-07-06 4	JE to discuss reviewing the play equip with ORAC	Ongoing JE is absent
2026-09-07 6	Clerk to invite Sally for a walkaround the village	Completed
2026-09-07 8	AD to fill in the locality grant form for the cooker	Completed
2026-09-07 11d	AD to report fault to Westcotec	Completed
2026-07-06 11	Clerk to ask the process for having a mirror on the school railing	Closed

5 **Public Forum:**

Signed: Date: 2/11/26

a To receive a report from the County Councillor. Uploaded to the website.
b To receive a report from the District Councillor. Uploaded to the website.
c To receive comments or questions on matters of interest from members of the public.

6 Planning: Councillors to consider and note the following items relating to the Local Planning Authority (MSDC) relating to Occold: -
a Applications: None
b Determinations: None

7 Finance (all supporting papers sent separately):
a Councillors to approve the finance report for the period ended 31st August 2026 including:
i Bank reconciliations
ii Budget to actual payments and receipts
iii Reserves.
b Councillors to note receipts since the last meeting. Precept, NHP and Grant has been received.
c To ratify the PC insurance. The Parish Council agreed to ratify the insurance from Zurich for £300.
d Councillors to approve payments as per schedule. Payments totalling £556.11 were approved for payment.

30/09/2026	Faster Payments	Clerk	Wages June	408.86
15/10/2026	Faster Payments	HMRC	NI Tax	112.05
05/10/2026	Faster Payments	Wave	Water charges	28.50
31/10/2026	DD	Lloyds	Service charge	7.00

e To discuss a request for funding for fencing around Forest School. This work has been completed, and it is hard for PC or grants to be approved retrospectively. Parish Council agreed to donate £200 from s137 funds. Proposed by SH and seconded by TW all in agreement.
f Update on Oven for Village Hall. The oven has been delivered and is waiting installation. **Action Clerk** to move the costs to the correct funding column.

Papers were approved by AHA

8 NSIPS:
a EcoPower Suffolk: No update.

Signed: Date: 2/11/26

b **Essex and Suffolk Water:** No update. Doesn't affect the parish. Take off future agendas.

9 Website: see item 4

10 To receive updates and reports from officers and take appropriate action:

a **Neighbourhood Plan:** Grant received of £8,000. Nothing received from the external advisor. Re-group and look at sites for principle need. The Council still does not know the projected development need.

b **Flooding:** No update the plan has been circulated.

c **Defibrillator:** Update on availability and condition.

d **Speed through village:** Top speed was 65mph.

e **Footpaths:** No update.

11 Correspondence: community emergency event. **Action Clerk** to source the times and if applicable invite TW and AD

12 Any other matters for information to be noted, or for inclusion on a future agenda:

13 Next scheduled meeting: 2nd November 2026

14 Chairman to close the meeting. Meeting closed at 8.59pm

Signed: Date: 2/11/26